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**INDIANA CONVENTION CENTER
& LUCAS OIL STADIUM
FIRE SAFETY
Rules and Regulations**

- 1) For safety, all exhibitors, groups, shows, events, etc. must comply with all federal, state, and municipal codes that apply to places or buildings of public assembly. Article 25 of the Municipal Code (available at the Indianapolis Fire Department Fire Prevention Bureau) shall become a part of any and all contract documents whether implied or not.
- 2) Nothing is permitted to block fire fighting or other emergency equipment. This includes fire hose and extinguisher cabinets and fire pull boxes. Aisles and fire doors must be kept free for use.
- 3) Helium tanks and helium balloons are not permitted in the facility.
- 4) Electrical equipment must be Underwriters' Laboratory (UL) approved and gas-operated equipment must be AGA (American Gas Association) approved.
- 5) Flammable gas storage tanks are not permitted in the Indiana Convention Center & Lucas Oil Stadium. If vehicles or equipment have such tanks (full or empty), they must be removed and placed outside the facility.
- 6) In accordance with National Fire Protection codes, open gas cans, gas, oil, propane, butane, helium or other gases may not be brought into the exhibit area. Open flames are not allowed. Small tanks for soldering purposes are allowed with approval by the Safety Manager. The Indiana Convention Center & Lucas Oil Stadium Security Manager must be notified in advance.
- 7) Any exhibit that produces fumes must receive prior written approval by the Facility Manager.
- 8) Any event requiring the use of either flammable or non-flammable materials in storage tanks is required to have the tanks secured so they cannot be tipped over. The Indiana Convention Center & Lucas Oil Stadium requires ABC fire extinguishers be present in the area where storage tanks containing flammable materials are located.
- 9) Any vehicle using flammable liquid petroleum products as a propellant cannot have more than one gallon of such propellant in its storage tank. Storage tank caps must be locked or taped and the source of electrical supply must be rendered inoperable when in the facility (battery cables disconnected and ends taped).
 - Exceptions may only be made with the written approval of the Indiana State Fire Marshal and the Indianapolis Fire Department Fire Prevention Bureau.

10) Gasoline engines or motors may not run in any exhibit space after move-in. Any exceptions (for exhibits) must have the approval of the Indianapolis Fire Department Fire Prevention Bureau, the State Fire Marshal and Facility Manager.

11) When located on a carpeted area, vehicles must have plastic or visqueen in place under motor and drive train components.

12) All buntings, curtains, and drapings of any kind must be made of noncombustible materials.

13) Straw, chips, and any other flammable material may be used for display purposes only if they are treated (fireproofed). Plastic must be placed on the floor before the material is used. Material must be contained from spreading beyond the plastic area.

14) Cooking is not permitted on any carpeted area.

EXHIBIT FIRE CODES

The following general guidelines will apply for exhibitors wanting to construct two-tiered exhibits for shows.

- One (1) ABC-type fire extinguisher will be made available on the first floor of the structure.
- A smoke detector is to be installed on the first level of the structure (it can be hard-wired or battery operated).
- If the structure is completely enclosed (meaning a roof over the second floor), a sprinkler system must be installed.

NOTE: If the space above the second level is open (meaning no roof) no sprinkler system is needed.