



Audio / Visual Exhibitor Order Form

ORDER EARLY AND SAVE!

EVENT NAME:				ROOM / BOOTH:			
COMPANY:				DELIVERY DATE:		DELIVERY TIME:	
BILLING NAME AND STREET ADDRESS:				PICKUP DATE:		PICKUP TIME:	
CITY:		STATE:		ZIP:		ONSITE CONTACT:	
PHONE:		FAX:		EMAIL:		CONTACT PHONE:	
CARDHOLDER NAME:		CC TYPE:	CC#:				
CARDHOLDER SIGNATURE:				EXP DATE:		SECURITY CODE	

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THIS FORM CAREFULLY PRIOR TO PLACING ORDER.

To receive **PRE SHOW** rates Encore must receive your order, with credit card information, no later than 14 days prior to show opening. All other orders will be processed at the **LATE ORDER** rate.

ALL EQUIPMENT PRICES ARE PER DAY

DESCRIPTION	PRE SHOW	LATE ORDER	QTY	DAYS	TOTAL
VIDEO EQUIPMENT					
42" PLASMA (16X9)	560.00	625.00			
50" PLASMA (16X9)	690.00	725.00			
61" PLASMA (16X9)	1,275.00	2000.00			
6' PLASMA STAND	80.00	100.00			
DVD PLAYER	70.00	80.00			
VHS PLAYER	65.00	80.00			
20" TV MONITOR / VHS	105.00	130.00			
27" TV MONITOR / DVD-VHS / CART	225.00	300.00			
27" TV VIDEO MONITOR	140.00	180.00			
BETACAM SP PLAYER / RECORD	500.00	550.00			
DVCAM PLAYER / RECORDER	350.00	425.00			
LCD PROJECTOR - 4000 LUMENS	500.00	575.00			
LCD PROJECTOR - 5000 LUMENS	725.00	850.00			
32" ROLL CART W/ SKIRT	35.00	50.00			
54" ROLL CART W/ SKIRT	40.00	60.00			
FLIPCHART PACKAGE	55.00	75.00			
DISPLAY EASEL	25.00	40.00			
COMPUTER EQUIPMENT					
17" LCD MONITOR	100.00	125.00			
20" LCD MONITOR	175.00	225.00			
24" LCD MONITOR	275.00	325.00			
LAPTOP COMPUTER	CALL FOR PRICE				
DESKTOP COMPUTER W/ 19" MONITOR	CALL FOR PRICE				
WIRELESS PRESENTATION MOUSE	50.00	60.00			
SCREENS					
TRIPOD 6' X 6'	50.00	60.00			
TRIPOD 8' X 8'	50.00	60.00			
CRADLE 10' X 10'	75.00	100.00			

DESCRIPTION	PRE SHOW	LATE ORDER	QTY	DAYS	TOTAL
RIGGING & STAGING					
20' SCISSOR LIFT	250.00	300.00			
WOODEN PODIUM	125.00	175.00			
RISER - 4' X 8' SECTION	150.00	200.00			
16' - 22' BLACK VELVET DRAPE	17.00/ft	22.00/ft			
LABOR		RATE		HRS	
ALL RIGGING IS SUBJECT TO AT LEAST 1 RIGGER @ \$93.00 HOUR WITH A 4 HOUR MINIMUM.		93.00/hr	X		
ADDL labor charges will apply for booths outside the expo room					
AUDIO EQUIPMENT					
UHF COMBO (CHECK ONE) <input type="checkbox"/> HH <input type="checkbox"/> LAV <input type="checkbox"/> HEADSET	175.00	225.00			
WIRED MICROPHONE	35.00	50.00			
SM. POWERED SPEAKER	65.00	80.00			
LG. POWERED SPEAKER	100.00	130.00			
DIRECT BOX FOR COMPUTER AUDIO	30.00	50.00			
12 CHANNEL MIXER	135.00	170.00			
CD PLAYER	70.00	85.00			
(2) ART322 SPEAKERS (2) STANDS (1) WIRED MIC (1) MIXER	350.00	425.00			
APOGEE AE5 PRO AUDIO (2) AE5 SPEAKERS (2) STANDS (1) WIRED MIC (1) SMALL EFFECTS (1) MIXER	595.00	650.00			
TOTALS					
TOTAL EQUIPMENT CHARGES					
LABOR (\$186 min., 2 hrs @ \$93/hr. for load in/load out)					
22% SERVICE CHARGE (\$22 minimum)					
TOTAL DUE					

CANCELLATIONS: written cancellation of ordered equipment and services must be received 24 hours prior to delivery. Failure to do so will result in a 100% charge to your credit card.
AUDIO VISUAL IS AN EXCLUSIVE SERVICE OF CAESARS PALACE.

COMPLETE THIS FORM AND FAX TO 702.866.1741

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ideas. people. gear.