



Navy Pier Catering



Booth Service Menu

September 13-14, 2011
Navy Pier, Chicago

Booth Service Menu

For additional services or information, please contact Chicago Signature Services:
600 East Grand Avenue, Chicago, IL 60611 • Main Telephone: (312)595-5130 • Fax: (312)595-5079 • www.navypiercatering.com

Chicago Signature Services is pleased to welcome you to Chicago and Navy Pier.
We look forward to serving you at your upcoming show.
Please take the time to familiarize yourself with our policies.

1. All food and beverages served within the exhibit halls must be ordered through Chicago Signature Services, the exclusive caterer at Navy Pier.
2. No food or beverages will be permitted to be brought into the convention center by any exhibitor or any other entity without prior approval and written authorization by Chicago Signature Services management. ***This includes product samples. Please see the attached sampling policy and Authorization Request Form for details. If you import products without written authorization, you will be asked to remove them from the show floor.*** This includes traffic promoters such as bottled water, popcorn, candy, etc.
3. All orders are due no later than two weeks prior to show dates. Orders submitted less than two weeks in advance will be subject to a 10% increase in all pricing.
4. All food service ordered must be paid in full prior to any service commencing. A credit card is required to be kept on file in case of any on-site additions.
5. There will be a \$25.00 delivery fee for all orders of less than \$50.00.
6. The exhibitor is responsible for supplying any electrical power required for food service equipment through Focus One, our utility service provider. The exhibitor is also responsible for arranging trash removal from the booth through the show's General Services Contractor.
7. All orders include disposable ware as needed. Glassware and china are not permitted on the exhibit floor.
8. Cancellation policy - any cancellation made less than one week prior to show dates will be subject to a cancellation fee up to the full price of the order.
9. There is a \$40.00 convenience fee for credit card orders without the card present.



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Booth Service Menu

Hot Beverage Service

- Freshly Brewed Coffee
\$52.00 per gallon
- Decaffeinated Coffee
\$52.00 per gallon
- Hot Tea Selection
\$52.00 per gallon
- Hot Chocolate or Hot Apple Cider
\$52.00 per gallon

Beverages served in an insulated urn. Appropriate condiments included. Approximately 16 cups per gallon.

Cold Beverage Service

- Assorted Bottles of Fruit Juice
Orange, Grapefruit, Apple, Cranberry
\$4.00 each
- San Pellegrino Sparkling Mineral Water
\$5.00 each
- Non-Carbonated Bottled Water (Aquafina)
\$3.50 each
- Canned Soft Drinks
Pepsi, Diet Pepsi, Sierra Mist
\$3.00 each

Gatorade

(assorted flavors)

\$4.00 each

Pepsi Citrus Green Tea (regular or diet)

\$4.00 each

Rock Star Energy Drink (regular or sugar-free)

\$5.50 each

Lemonade, Fruit Punch or Iced Tea

\$52.00 per gallon

Fruit Juices in Carafes
Orange, Grapefruit, Apple, Cranberry
\$52.00 per gallon

Nicolet Spring Water Cooler Rental (includes one 5-gallon bottle)
\$80.00

\$55.00 each additional 5-gallon bottle
**requires one 15-amp circuit for hot/cold operation*

Custom Logo Bottled Water **

\$4.00 each

***minimum order quantity 500 bottles
**requires minimum 30 day lead time*

Canned/bottled beverages delivered with a bucket of ice, disposable cups and beverage napkins. Lemonade, fruit punch or iced tea served in an insulated urn with ice -approximately 16 cups per gallon.

Ice Service

25-pound bag of ice
\$15.00 each



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From the Bakery

- Assorted Jumbo Muffins
\$40.00 per dozen
- Assorted Bagels
with cream cheese
\$40.00 per dozen
- Freshly Baked Danish
cheese and fruit filled
\$40.00 per dozen
- Assorted Donuts
\$36.00 per dozen
- Freshly Baked Croissants
with butter and preserves
\$44.00 per dozen
- Miniature Breakfast Pastries
choose muffins, bagels, danish,
croissants or donut holes
\$22.00 per dozen
- Breakfast Breads
served *with butter*
banana nut, carrot raisin,
cranberry, zucchini or blueberry –
each loaf serves two dozen slices
\$50.00 per loaf

Other Breakfast Items

- Individual Boxes of Dry Cereal
served with half pints of 2% and
skim milk
\$3.50 each
- Lowfat Flavored Yogurt
assorted flavors
\$3.50 each
- Granola and Breakfast Bars
assorted flavors
\$3.50 each
- Whole Fresh Fruit
oranges, apples, and bananas
\$2.25 per piece
- Jumbo Cookies
chocolate chunk, oatmeal raisin,
and peanut butter cookies
\$40.00 per dozen
- Iced Chocolate Brownies
\$40.00 per dozen
- Chocolate and Yellow Cupcakes
with frosting & sprinkles
\$45.00 per dozen
- Jumbo Rice Krispie Treats
\$40.00 per dozen
- Specialty Cakes
for any occasion
\$225.00 half sheet
\$350.00 full sheet
*can be prepared with your choice of
frosting and decoration*



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Snacks and Treats

Potato Chips
\$12.00 per pound
 Tortilla Chips
\$8.00 per pound
 Honey Roasted Peanuts
\$20.00 per pound
 Fancy Mixed Nuts
\$25.00 per pound
 Pretzels
\$10.00 per pound
 Buttered Popcorn
\$10.00 per pound
 Cheese or Caramel Popcorn
\$14.00 per pound
 Dill and Onion Dip
 (serves 15-20)
\$20.00 per bowl

Tomato Cilantro Salsa
 (serves 15-20)
\$20.00 per bowl
 Bacon and Spinach Dip
 (serves 15-20)
\$20.00 per bowl
 Garrett's Famous Chicago
 Mix Popcorn
 cheese and caramel corn
\$40.00 per pound
 Assorted Chocolate Candy Bars
\$36.00 per dozen
 Assorted Jolly Ranchers
\$12.50 per pound
 Starlight Mints
\$12.50 per pound
 M&Ms
 plain or peanut
\$15.00 per pound
 Individual Bags of Snacks
 pretzels, popcorn, chips, peanuts
 and Cracker Jacks
\$3.00 each

Specialty Stations

Vienna All-Beef Hot Dog Cart**
 served on warm poppy seed buns
 with appropriate condiments
\$5.00 each
 Maxwell Street Polish Sausage Cart**
 served on warm poppy seed buns
 with grilled onions
\$6.00 each
 Old Fashioned Popcorn Cart**
 each case serves approximately
 150 bags
\$450.00 per case
 Hot Pretzels**
 served with cheese and mustard
 sauces for dipping
\$4.00 each
 Italian Beef Sandwiches**
 served with Italian bread and
 spicy giardinere
\$7.00 each
 Ice Cream / Italian Ice Cart*
 a variety of assorted ice cream
 novelties and/or Italian ice
\$4.00 each
 Cotton Candy
\$4.00 per serving

*Attendant required at \$225.00 per day.
 **Client is required to provide (1) 20-amp
 dedicated circuit.



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Booth Service Menu

Staff Lunch/Dinner Options

Served in an individual container with a bag of parmesan chips and a chocolate chip cookie, condiments on the side, utensils and napkin.

Each boxed lunch includes a soft drink. An assortment of Pepsi, Diet Pepsi and Sierra Mist will be provided (one per person). **Add bottled water for \$0.50 per boxed lunch**

Boxed Lunches

Pollo Pomodoro Sandwich
sliced, marinated, roasted chicken breast with fresh mozzarella, leaf lettuce, roma tomato, basil and balsamic dressing served on fresh baked rustic Italian bread

Tuna Genovese Sandwich
premium tuna in olive oil, roasted artichoke hearts, kalamata olives, sweet balsamic, leaf lettuce and basil served on fresh baked multi-grain ciabatta

Turkey Delizioso Sandwich
thin sliced, roasted turkey with havarti cheese, light dijon mustard, mayonnaise, sliced cucumber and leaf lettuce served on fresh baked multi-grain ciabatta

Grilled Vegetable Sandwich
grilled eggplant, artichokes, tomato, leaf lettuce, roasted peppers, imported provolone, olive oil and Italian seasoning served on fresh baked multi-grain ciabatta

Italiano Sandwich
thin slices of genoa salami, provolone, capicola, mortadella, marinated tomato, sliced pepperoncini and lettuce on fresh baked rustic Italian bread

Roast Beef and Provolone Sandwich
premium Angus roast beef, provolone, leaf lettuce, roma tomatoes, red onions, dijon mustard and horseradish served on fresh baked rustic Italian bread

\$22.00 per person

Ham and Brie Sandwich
Black Forest ham, brie cheese, sliced green apple, fresh lettuce, and Dijon mustard on a pretzel roll

Turkey Club Wrap
sliced turkey with crisp bacon, provolone cheese, tomato, fresh lettuce and mayonnaise in a wheat tortilla

Chicken Caesar Wrap
romaine lettuce with caesar dressing, shaved parmesan and chunks of chicken in a wheat tortilla

Roasted Vegetable Wrap
sliced eggplant, artichokes, red pepper, sliced tomato, fresh lettuce, goat cheese and balsamic vinaigrette in a wheat tortilla
\$22.00 per person



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Boxed Lunches

Blueberry Verde Salad

romaine, iceberg and mesculine lettuces, fresh blueberries and goat cheese topped with candied walnuts and a blueberry pomegranate vinaigrette

Tuscan Harvest Salad

hearty mixed greens, granny smith apple, dried cranberries, candied walnuts and gorgonzola cheese in fat-free raspberry dressing

Chicago Chopped Salad

romaine and iceberg lettuces, cucumber, roma tomato, roasted red peppers, carrots and black olives in a sweet red wine vinaigrette with penne pasta, crispy chips and gorgonzola cheese

Pesto Balsamico Salad

mixed greens, whole wheat pasta, pesto, roasted peppers, toasted pine nuts, shaved parmesan and balsamic vinaigrette
\$22.00 per person

Pizza Buffet

Includes choice of: sausage & cheese, cheese only, or vegetarian pizza. Each pizza sliced into 8 slices.

Chicago-Style Pizza (thick crust)

\$45.00 per pizza

Italian-Style Pizza (thin crust)

\$40.00 per pizza



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Passed Hors d'Oeuvre - minimum order of 100 pieces for each item

Warm Hors d'Oeuvre

- Artichoke Fritters
with goat cheese sauce
\$4.00 per piece
- Beef Tenderloin with Crimini
Mushroom Mashed Potatoes
served on a miniature spoon
\$5.50 per piece
- Crab Rangoon
with cream cheese in a wonton
\$4.00 per piece
- Braised Short Rib and Manchego
Cheese Empanadas
\$4.00 per piece
- Fig and Mascarpone Cheese
in Phyllo
\$4.00 per piece
- Chicken Vesuvio Pot Pie
served on a miniature spoon
\$4.50 per piece
- Almond-Stuffed
Bacon-Wrapped Dates
with a port wine balsamic glaze
\$4.00 per piece
- Goat Cheese Tartlet
with caramelized onion
\$4.00 per piece

- Grilled Vegetable Quesadillas
with an avocado cream sauce
\$4.00 per piece
- Cuban Spring Roll
mojo roasted pork loin, cured
ham, imported Swiss cheese, dill
pickle and yellow mustard
\$3.50 per piece
- Wild Mushroom Tart
\$3.50 per piece
- Sun-Dried Tomato Asiago Tartlet
\$4.00 per piece
- Beef and Mushroom en Croute
\$4.25 per piece
- Assorted Meatballs
with your choice of teriyaki,
barbecue or sweet and sour sauce
\$3.25 per piece
- Brie and Pear Quesadillas
\$4.00 per piece
- Beef Short Rib with Fried Potato
Strings
served on a miniature spoon
\$5.00 per piece

- Brie and Crabmeat Tartlet
\$4.00 per piece
- Shrimp in a Blanket
wrapped in puff pastry
\$5.00 per piece
- Boursin Cheese Stuffed Mushrooms
\$3.75 per piece
- Miniature Spinach and Cheese Pizza
\$3.50 per piece
- Baked Brie en Croute
with apricot jelly
\$3.75 per piece
- Asparagus Risotto
served on a miniature spoon
\$4.00 per piece
- Chicken Potstickers
with Szechuan soy sauce
\$4.00 per piece

All above hors d'oeuvre to be passed on
platters or trays by white-gloved servers.



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Chilled Hors d'Oeuvre

- Shrimp Cocktail Shooters
jumbo shrimp with shredded lettuce and cocktail sauce served in a cocktail shooter glass
\$5.50 per piece
- Asian Pear Crostini
with gorgonzola and sliced almonds
\$3.75 per piece
- Half Strawberry
filled with a bleu cheese mascarpone blend and almonds
\$3.75 per piece
- Assorted Sushi
with a ginger soy dipping sauce
\$4.50 per piece
- Crab Cake Crostini
with Old Bay aioli and microgreens
\$4.75 per piece
- Roast Beef-Wrapped Asparagus
with gorgonzola cream cheese
\$3.75 per piece
- Mozzarella and Roasted Tomato Skewer
with pesto oil
\$4.00 per piece
- Egg Salad Crostini
with pepper bacon
\$3.50 per piece

- Szechuan Chicken
on a rice cracker garnished with microgreens
\$3.75 per piece
- Vegetarian Crostinis
with assorted toppings to include tomato basil, wild mushrooms and gorgonzola, and vegetable ratatouille with goat cheese
\$3.50
- Margarita Chicken
with cilantro mayonnaise on tri-colored tortilla chips
\$3.50 per piece
- Shrimp Tostada
grilled marinated shrimp on a crisp corn tortilla with guacamole and salsa fresca
\$4.50 per piece
- Assorted Finger Sandwiches
salmon and cucumber with cream cheese; red onion, tomato and watercress with mayonnaise; smoked chicken, gouda and arugula with whole grain mustard
\$3.50 per piece

- Shrimp and Scallop Ceviche Shooters
bay shrimp and scallops in a spicy lime, tomato and pepper sauce served in a cocktail shooter glass with a miniature spoon
\$5.00 per piece
- Steak au Poivre Crostini
with brown mustard aioli
\$4.50 per piece
- Heirloom Tomato Gazpacho Shooters
a light blend of heirloom tomatoes, cilantro and spicy tomato juice served in a cocktail shooter glass with a miniature spoon
\$4.50 per piece
- Sesame Crusted Tuna
on a rice cracker with wasabi mayonnaise and pickled ginger
\$5.00 per piece
- Fresh Vegetable Spring Roll
with a soy dipping sauce
\$3.75 per piece
- Smoked Salmon Crostini
with cream cheese and microgreens
\$4.25 per piece

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Reception Stations

Each order serves approximately 20 guests.

- Domestic Cheeses
four varieties of cubed cheese, garnished with fresh fruit
and served with flatbread crackers
\$155.00 per order
- Domestic and Imported Cheeses
assorted wedges and wheels of cheese with fresh seasonal
fruit and flatbreads
small platter \$450.00 (serves 50)
medium platter \$650.00 (serves 75)
large platter \$1050.00 (serves 125)
- Bruschetta Sampler
tomato basil, ratatouille and goat cheese, and roasted wild
mushrooms with gorgonzola, served with homemade crostinis
\$155.00 per order
- Fresh Vegetable Crudites
with roasted garlic herb and roasted red pepper dips
\$155.00 per order
- All Spiced Up
seven-layer Mexican dip, Cajun shrimp and artichoke dip,
and grilled corn, jalapeno and goat cheese salsa, served
with tri-color tortilla chips
\$180.00 per order
- Fresh Fruit Sampler
\$170.00 per order
- Dips and Spreads
spinach and artichoke dip, bleu cheese spread, and roasted
red pepper hummus served with assorted crackers
\$155.00 per order
- Salsa Bar
tri-colored tortilla chips with spicy red salsa, salsa verde,
salsa fresca, guacamole and hot peppers
\$155.00 per order

Dessert Stations

Each order serves approximately 20 guests, based on
four pieces per person.

- The Chocolatier
chocolate turtles, assorted truffles, chocolate dipped
pretzels and strawberries, chocolate dipped and chocolate
chip biscotti and assorted chocolate fudge squares
\$280.00 per order
- Sweet Dreams
brownies, cheesecake squares, dessert bars and
miniature cupcakes
\$220.00 per order
- Decadence
miniature flourless chocolate cakes, apple frangipane tarts,
chocolate almond tarts, caramel tarts, key lime tarts,
double chocolate tarts, pecan tarts, and fruit tulip cups
\$260.00 per order
- Chicago Style
miniature cannolis and tiramisu, a variety of flavored
cheesecake squares, baklava, fortune and almond
cookies, and assorted churros
\$240.00 per order



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Bar Service

Beer
 Budweiser/Bud Light/O'Doul's
\$5.75 each*
 Heineken/Amstel Light
\$6.75 each*

Wine
 La Terre Merlot, Cabernet
 Sauvignon, or Chardonnay
 Glen Ellyn Pinot Grigio or White
 Zinfandel
\$34.00 per bottle*
 Domaine Ste. Michelle Brut
 (house champagne)
\$39.00 per bottle*

****Additional wines are available. Please ask to see our wine list for details.**

Full Bar Service

Call Brands of Mixed Beverages
 Smirnoff vodka, Beefeater gin,
 Bacardi rum, Dewars White Label
 scotch, Jim Beam bourbon,
 Canadian Club whiskey, Jose
 Cuervo Gold tequila, amaretto
\$7.00 per drink*
 Premium Brands of Mixed Beverages
 Ketel One vodka, Tanqueray gin,
 Bacardi rum, Johnnie Walker Red
 scotch, Jack Daniels bourbon, Crown
 Royal Canadian whiskey, Jose Cuervo Gold
 tequila, Amaretto di Saronno
\$8.00 per drink*

Additional Services

Booth Attendant
\$225.00 per shift (up to 6 hours)
 Bartender
\$250.00 per shift (up to 6 hours)
 *A bartender is required with all
 alcoholic beverage service.
 Delivery Fee
\$25.00 (for orders of \$50 or less only)
 Bag of Ice
\$15.00 (25 pounds)



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Booth Service Order Form

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Instructions:

1. Form must be received no later than two weeks prior to show dates to ensure confirmation. An additional 10% will be added to all prices for orders placed after the two week deadline.
2. A Catering Agreement and Banquet Event Orders will be sent to you confirming your order and total charges. Signed contracts and full payment must be received in our office prior to start of show.
3. No service will commence without full payment prior to show, and credit card information on file.
4. Please contact a Catering Manager at (312)595-5130 or jposkin@css-navypier.com with any questions or additional requests not listed on our menu.

Show: _____ Booth number: _____

Company Name: _____

Contact Person: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone number: _____ Fax number: _____

E-Mail address: _____

Credit Card Type: Visa _____ Mastercard _____ American Express _____ Discover _____

Account Number: _____ Expiration Date: _____

Card Holder Name: _____

Signature: _____

Item Name _____ Quantity _____ Delivery Date _____ Time _____



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Sampling Policy

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Sampling and Serving of Food and Non-Alcoholic Beverages

Chicago Signature Services retains the exclusive right to provide and control all food and beverage services throughout the Navy Pier Festival Hall, Grand Ballroom and related spaces for events, including concessions and the sale of alcoholic and non-alcoholic beverages, and to provide, control and retain any revenues therefore.

Sponsoring organizations and/or their exhibitors may distribute packaged sample food and/or beverage product **only upon express written authorization from Chicago Signature Services management using the attached Authorization Request Form.**

Items dispensed are limited to those products that are manufactured, processed or distributed by the entity requesting permission as long as those items are closely related to the central theme of the show.

Free samples are limited to 1 oz. portions served in 2 oz. portion cups for food and beverage.

Exhibitors and Show Managers are not permitted to bring food, beverage and/or alcoholic beverages for use in hospitality or backstage areas.

Any exhibitor giving away packaged or unpackaged food or beverage products will be fully responsible for any and all liabilities that may result from consumption of their products.

Sampling of Alcoholic Beverages

Any Exhibitor requesting to give away samples of alcoholic beverages must obtain a special event liquor license from the Liquor Control Board of the State of Illinois, or employ the services of Chicago Signature Services bartenders in order to be covered under our liquor license. Samples dispensed are limited to those products which are manufactured, processed or distributed by the entity requesting permission as long as those items are closely related to the central theme of the show.

Samples are limited to one ounce of beer or wine and ½ ounce of spirituous liquors.

Persons dispensing alcoholic beverages must be 21 years of age or older. Samples are only to be served to persons 21 years of age or older. Each booth must provide a visible sign, stating: "Guests must be 21 years of age to participate in sampling of alcoholic beverages. Picture I.D. is required."

Vendors **must** submit proof of holding \$1,000,000.00 in liability insurance naming Chicago Signature Services, LLC and Metropolitan Pier and Exposition Authority as additional insured.

All products that are to be samples must be delivered and stored through the show contractor.

All Food and Beverage that is not part of a sampling must be contracted through Chicago Signature Services. Please see your Catering Manager for menus and ordering procedures.



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Chicago Signature Services holds the exclusive rights to all food and beverage service within the Festival Hall Complex at Navy Pier. This exclusive agreement prohibits exhibitors or other event participants from importing ANY food or beverage into Navy Pier without the written approval of Chicago Signature Services. **This policy is strictly enforced. Violations will result in products being removed from the show floor.**

Please complete this form to receive authorization to distribute food or beverages not purchased through Chicago Signature Services.

Name of Show/Event: _____ Booth Number: _____

Event Date(s): _____

Company Name: _____

Address: _____

City: _____ State: _____ ZIP Code: _____

Contact Person: _____ Phone Number: _____

Fax Number: _____ E-Mail Address: _____

On-Site Contact (if different from above): _____

Signature: _____ Date: _____

Products you wish to distribute: _____

Size of portion to be dispensed: _____ Anticipated Quantity: _____

Reason for offering samples: _____

Additional Comments: _____

If you do not meet the conditions required for sample distribution, corkage or service fees will be quoted. Any such fees must be paid in advance of the show. All food and beverage distribution must receive advance approval from Chicago Signature Services.

This policy is strictly enforced. Exhibitors who do not comply will be asked to remove items from the facility. Please return to Chicago Signature Services at least two weeks prior to the start of the show.

Approved: _____ Approved: _____

Catering Manager

General Manager



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