



COME TOGETHER

FEB. 13-15, 2012

**MGM GRAND HOTEL
& CASINO, LAS VEGAS**

VISIT WWW.LCTSHOW.COM OR CALL 800-576-8788 FOR MORE INFORMATION

Insurance Requirements - **Mandatory**

Deadline: January 30, 2012

What is this?

Each exhibitor is required to provide a certificate of proof of insurance by Bobit Business Media, MGM Grand Hotel & Casino, and Shepard Exposition Services.

Does it apply to me?

Yes! It is **mandatory** for every exhibitor. As an exhibitor, you are required to carry workmen's compensation and commercial general liability to include contractors, personal injury and blanket contractual liability insurance. You **MUST** provide this proof of coverage to move into the exhibit hall.

Why?

This blanket insurance will cover your staff if someone gets hurt, and supplies and equipment in the event that they are damaged or stolen. This will protect your company from liability if a situation arises.

How do I get it?

It is actually a lot easier than it seems! You may already have coverage in place. A Certificate of Insurance may be obtained through your primary Insurance Agency, or you may be able to obtain a rider's policy on your homeowner's insurance, business/commercial or auto insurance. Call your insurance provider with the requirements below and they will guide you through the process.

If you don't already have coverage, you can use any provider - we have a suggestion below. This type in insurance usually costs approximately \$250-\$750.

Buttine Underwriters Agency
ATTN: Kendra Reilly
Phone: 212-697-1010 x 49
Email: kar@buttine.com

Sign up online at <http://www.buttine.com/eventExhibitor.html> (link is case sensitive)

What are the requirements?

- Workmen's compensation and commercial general liability to include contractors, personal injury and blanket contractual liability insurance at limits of at least \$1,000,000 per occurrence and \$2,000,000 aggregate.
- These coverages must be evidenced by Certificate of Insurance with a 30-day notice of cancellation provision to the holder and supplied to and naming Bobit Business Media, International LCT Show, MGM Grand Hotel & Casino, and Shepard Exposition Services as additional insured by January 30, 2012.
- Certificate of Insurance must be returned to Show Management by fax at (310) 533-2511, by mail to International LCT Show, 3520 Challenger St., Torrance, CA 90503, or by email to Kristen@lctmag.com.

Certificate Holder: International LCT Show, 3520 Challenger St., Torrance, CA 90503

Additional Insured: MGM Grand Hotel & Casino and Shepard Exposition Services